



MORNING/EXTENDED CARE 2024-2025

Dear Parents,

St. Elizabeth Ann Seton School offers a Morning Care Program for grades Kindergarten through Eighth grade and Extended Care Program for Pre-Kindergarten through Eighth grade to support our children and parents. The program is staffed by school and parish employees and, on occasion, volunteer personnel. The program begins on the first official day of school. The program begins on the first official day of school with **supervision in Morning Care from 6:30 a.m. to 7:30 a.m. and again from 3:10 p.m. until 5:30 p.m. and on early dismissal days from 12:10 p.m. – 5:30 p.m.**

All children utilizing the program must be registered in advance and the days of the week they will be using the program.

1. The **registration form must be filled out and submitted to the school if you are planning on utilizing the program.**
2. Invoices will be emailed on a monthly basis and payment must be received 10 days from invoice date. A late fee of \$30 per child will be accessed per month if payment is not received within 10 days of invoice date. Fees can be paid using your FACTS account.
3. Drop-in fees will be billed as used.
4. Please ensure to pack your child a snack from home-Snacks will **NOT** be provided.
5. We ask that you respect our **closing time of 5:30 pm.** If running late please call **702-804-8392. A late pick up fee will be charged at a rate of \$1.00 per minute per child.**
6. We expect you to be prompt in picking up your children since our staff must plan their life activities around their work schedule.
7. Continuation of late fees may result in the termination of use of the program.
8. Students remaining on campus after dismissal time will also be placed in the Extended Care Program. You will be required to complete a registration form if your child is checked in to either Morning or Extended Care.
9. All students participating in after school activities who are not picked up immediately following the conclusion of the activity, will also be placed in the Extended Care Program and you will receive an invoice.

10. **The Extended Care Program will be provided on minimum days except those scheduled prior to extended holiday breaks or canceled by administration. You must provide a lunch for your child on those days!** Be sure to **check the school calendar** for scheduled minimum days. Extended care will also be provided during scheduled parent conferences.

The pages contained in the Extended Care Handbook explain the philosophy and goals, admissions, daily release, discipline policies and the fee schedule. Please be sure to read through everything carefully and sign the statement provided. With your cooperation and courtesy, the staff will be able to continue this much needed service.

The Morning/Extended Care Program is open to students in all grades. Parents must complete a registration form along with paying the fees in your FACTS Tuition Management account as shown below:

MORNING/EXTENDED CARE FEES

Yearly Registration Form	Rates for Registered students
All Families MUST fill out a Registration Form if they will be utilizing our Morning/Extended Care Program.	Fees as follows per child: 1. \$7.00 Morning Care Drop-In Fee 2. \$7.00 Extended Care per hour (3:10-4:00 pm) 3. \$14.00 (4:05-5:00 pm) 4. \$21 (5:05-5:30 pm) Late fee of: \$1.00 per minute after 5:30pm.

Late pick-up fees must be paid with the next regular payment of the program fees or the child **may** be dismissed from the program. Parents will be given a five minute grace period for pick up per hour.

EXTENDED CARE CLOSURES 3:10-5:30 (We will have Morning Care these dates)

Friday, November 22, 2024

Friday, December 20, 2024

Friday, March 14, 2025

Thursday, April 17, 2025

Friday, May 30, 2025

****Dates may be subject to change*****

Sincerely,

Mr. Len Urso, Principal



**Saint Elizabeth Ann Seton Catholic School
MORNING/EXTENDED CARE PROGRAM FOR 2024-2025**

REGISTRATION FORM

Please refer to the Family Handbook for policies and guidelines

You must circle the days of the week you will be using the program: M T W Th F

Student Last Name:
Family Last Name:
Address:
Contact/Billing Email:
Emergency phone number(s):

Child's First Name:	Grade:
Child's First Name:	Grade:
Child's First Name:	Grade:
Child's First Name:	Grade:

Please add your name, and names of contacts that are picking up your child from aftercare in your FACTS account. Click under FAMILY DEMOGRAPHIC/PICK UP.

EXTENDED CARE PROGRAM FEE SCHEDULE After School Rates for students: \$7.00 per hour per child. Morning Care Drop-in Rate: \$7.00 per child. Hours are 6:30am to 7:30 am.

Parents must sign their child(ren) into **Morning Care** in the school lunchroom. Enter through the middle school gate. St. Elizabeth Ann Seton Roman Catholic School reserves the right to amend the Extended Care Handbook which is part of the Parent-Student Handbook, for just cause. Parents will be promptly notified.

****Make sure your child(ren)'s health conditions are updated/current and listed in your FACTS Family Portal.****

PLEASE COMPLETE & SIGN THIS REGISTRATION PAGE FOR SEAS EXTENDED CARE, FINANCE, AND OFFICE USE