



## MORNING/EXTENDED CARE 2024-2025

Dear Parents,

St. Elizabeth Ann Seton School offers a Morning Care Program for grades Kindergarten through Eighth grade and Extended Care Program for Pre-Kindergarten through Eighth grade to support our children and parents. The program is staffed by school and parish employees and, on occasion, volunteer personnel. The program begins on the first official day of school. The program begins on the first official day of school with **supervision in Morning Care from 6:30 a.m. to 7:30 a.m. and again from 3:10 p.m. until 5:30 p.m. and on early dismissal days from 12:10 p.m. – 5:30 p.m.**

**All children utilizing the program must be registered in advance and the days of the week they will be using the program.**

1. The **registration form must be filled out and submitted to the school if you are planning on utilizing the program.**
2. Invoices will be emailed on a monthly basis and payment must be received 10 days from invoice date. A late fee of \$30 per child will be assessed per month if payment is not received within 10 days of invoice date. Fees can be paid using your FACTS account.
3. Drop-in fees will be billed as used.
4. Please ensure to pack your child a snack from home-Snacks will **NOT** be provided.
5. We ask that you respect our **closing time of 5:30 pm.** If running late please call **702-804-8392. A late pick up fee will be charged at a rate of \$1.00 per minute per child.**
6. We expect you to be prompt in picking up your children since our staff must plan their life activities around their work schedule.
7. Continuation of late fees may result in the termination of use of the program.
8. Students remaining on campus after dismissal time will also be placed in the Extended Care Program. You will be required to complete a registration form if your child is checked in to either Morning or Extended Care.
9. All students participating in after school activities who are not picked up immediately following the conclusion of the activity, will also be placed in the Extended Care Program and you will receive an invoice.

10. **The Extended Care Program will be provided on minimum days except those scheduled prior to extended holiday breaks or canceled by administration. You must provide a lunch for your child on those days!** Be sure to **check the school calendar** for scheduled minimum days. Extended care will also be provided during scheduled parent conferences.

The pages contained in the Extended Care Handbook explain the philosophy and goals, admissions, daily release, discipline policies and the fee schedule. Please be sure to read through everything carefully and sign the statement provided. With your cooperation and courtesy, the staff will be able to continue this much needed service.

The Morning/Extended Care Program is open to students in all grades. Parents must complete a registration form along with paying the fees in your FACTS Tuition Management account as shown below:

**MORNING/EXTENDED CARE FEES**

<b>Yearly Registration Form</b>	<b>Rates for Registered students</b>
All Families MUST fill out a Registration Form if they will be utilizing our Morning/Extended Care Program.	Fees as follows <b>per child:</b> 1. <b>\$7.00 Morning Care Drop-In Fee</b> 2. \$7.00 Extended Care per hour (3:10-4:00 pm) 3. \$14.00 (4:05-5:00 pm) 4. \$21 (5:05-5:30 pm) Late fee of: \$1.00 per minute after 5:30pm.

**Late pick-up fees must be paid with the next regular payment** of the program fees or the child **may** be dismissed from the program. Parents will be given a five minute grace period for pick up per hour.

**EXTENDED CARE CLOSURES 3:10-5:30 (We will have Morning Care these dates)**

**Friday, November 22, 2024**

**Friday, December 20, 2024**

**Friday, March 14, 2025**

**Thursday, April 17, 2025**

**Friday, May 30, 2025**

**\*\*Dates may be subject to change\*\*\***

Sincerely,

Mr. Len Urso, Principal